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**TORRANCE COUNTY
BOARD OF COUNTY COMMISSONERS
RESOLUTION NO. R 2020- 21**

**A RESOLUTION RE-ORGANIZING AND ESTABLISHING THE TORRANCE
COUNTY FAIR BOARD AND DEFINING ITS AUTHORITY AND OBLIGATION**

WHEREAS, the Torrance County Fair has long been an integral part of the community;
and,

WHEREAS, the Fair has been the gathering site for residents both young and old for
many years; and,

WHEREAS, Fair goers have participated in numerous events, rodeos, junior livestock
sales and more; and

WHEREAS, the facilities at the Fairgrounds provide a venue for weddings, parties, and
community events; and,

WHEREAS, the annual Torrance County Fair is an economic driver that benefits the
Town of Estancia and the entire county;

NOW, THEREFORE BE IT RESOLVED that the Torrance County Commission
hereby establishes the Torrance County Fair Board repealing and replacing any previous
resolutions, leases, or agreements pertaining to the organization, operation, or responsibilities of
the County Fair Board.

BE IT FURTHER RESOLVED that the Torrance County Fair Board shall have the
following structure, powers, and responsibilities:

Fair Board

The Torrance County Fair Board shall be comprised of five (5) voting members
(hereafter referred to as "Member") and one (1) alternate member (hereinafter referred to as
"Alternate"). In addition, the positions of Treasurer and Secretary are hereby created. Each

1 Member, Alternate, Treasurer, and Secretary, shall serve a three (3) year term. Three Members
2 shall be considered District Members with the Commissioner from each Commission District
3 choosing a representative to serve on the board. The remaining two (2) members shall be
4 considered At-Large Members and selection of those members shall rotate through each of the
5 three (3) Commission Districts in ascending numerical order as described by the Torrance
6 County Commission Board of County Commissioners Rules of Procedure. In the event that the
7 Torrance County Commission becomes a five (5) member board, then the At-Large Members
8 shall become District Members and shall be selected by their respective Commissioners whose
9 term expirations shall remain the same as they were prior to the adoption of a five (5) member
10 Board of County Commissioners and assigned in alphabetical order to serve as the District 4 and
11 District 5 Members respectively. All appointments to the Fair Board shall require confirmation
12 by the Torrance County Commission. The Treasurer, Alternate, and Secretary positions shall be
13 selected by the Fair Board and are subject to confirmation by the Board of County
14 Commissioners. Each member of the Fair Board shall continue in their capacity as a Member,
15 Alternate, Treasurer, or Secretary beyond the expiration of their term until their replacement has
16 been named and confirmed.

17 **Transition and Terms**

18 There are currently five (5) voting members of the Fair Board – two (2) (Albert Chavez
19 and Will Neish) whose terms ended in 2019, two (2) (Johnny Perea and Marcie Wallin) whose
20 terms end in 2020, and one (1) (Angela Redondo) member and two alternates (Kyra Encinias and
21 Jill Harral) whose terms end in 2021. The terms of all existing voting members are hereby
22 extended by three (3) years. Upon the adoption of this resolution, Mr. Chavez and Mr. Neish will
23 be designated as At-Large Members. Mr. Perea, Ms. Wallin, and Ms. Redondo shall be
24 designated District Members. For the purposes of transition, Mr. Perea shall be considered the

1 District 1 Member, Ms. Wallin the District 2 Member, and Ms. Redondo the District 3 Member.
2 The Alternate Member position held by Ms. Jill Harral, is hereby eliminated and Ms. Harral is
3 appointed to the position of Treasurer. Ms. Encinias, who currently serves as an Alternate, shall
4 continue to serve as an Alternate through 2024. All of the above members are considered
5 confirmed upon passage of this resolution.

6 **Secretary and Treasurer**

7 It shall be the responsibility of the Treasurer to maintain the Fair Board's books and work
8 with County Finance to account for all transactions associated with the operation of the County
9 Fair. The Secretary shall be responsible for keeping and preparing the Fair Board's minutes and
10 agendas, and shall work with County staff to provide for adequate notice of meetings in
11 compliance with the New Mexico Open Meetings Act and the County's Open Meetings
12 Resolution.

13 **Meetings**

14 Fair Board meetings will be held monthly with the date and time to be determined by the board.

15 **Mission**

16 The Fair Board shall be tasked with the mission of putting on the Torrance County Fair
17 and providing and maintaining a venue for family entertainment and activities.

18 **General Powers and Responsibilities**

19 The Fair Board shall manage the Torrance County Fairgrounds located within Estancia,
20 New Mexico, including all land, buildings and equipment associated therewith, to be used as a
21 fairgrounds and for those activities associated with a fairgrounds. They shall manage the
22 Fairgrounds for the collective benefit of all citizens of Torrance County and shall not
23 discriminate in any way in management decisions concerning the Fairgrounds for reasons of sex,
24 race, religion, creed, national origin, age, gender, or disability.

1 **Leasing Authority**

2 The Fair Board shall be authorized to lease aforementioned facilities for the purpose of
3 generating funds in order to fulfill their mission. The Fair Board will employ its best efforts to
4 assure the Fairgrounds are being utilized by public and private entities to promote the rural and
5 agricultural nature of the County. The Fair Board shall promote the use of Fairground facilities
6 for activities including but not limited to: livestock shows, competitions, rodeos, family
7 gatherings, and community events.

8 **Use of Funds**

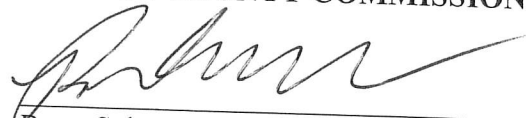
9 Funds generated through leases, ticket sales, shall be used to maintain the Fairgrounds in
10 good and safe repair. Funds shall also be used to provide basic utilities such as water, gas, and
11 electricity, as well as regular and necessary janitorial, and regular maintenance of the premises,
12 fixtures and equipment.

13 **DONE THIS 24th DAY OF JUNE, 2020.**

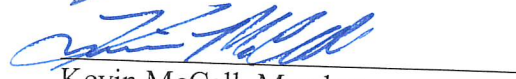
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15 **APPROVED AS TO FORM ONLY:**

16
17  6/24/2020
18 County Attorney Date

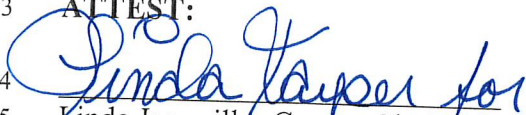
BOARD OF COUNTY COMMISSIONERS


Ryan Schwebach, Chair


Javier Sanchez, Vice Chair


Kevin McCall, Member

21
22
23 **ATTEST:**

24 
25 Linda Jaramillo, County Clerk

26
27 Date: 6-24-2020

